

**INFORMATION NETWORK OF KANSAS
BOARD OF DIRECTORS MEETING
Minutes of September 18, 2003**

The meeting was called to order at 2:10 p.m., September 18, 2003 at KTEC second floor conference, 214 SW 6th Topeka, Kansas.

The following Board members or proxy were present: Ron Srajer, Tom Winters, Ron Thornburgh, Todd Thompson, Jerry Lonergan, and Dennis Slimmer. Others present were Jim Hollingsworth, INK Executive Director; Debby Fitzhugh of Kansas, Inc.; Duncan Friend of DISC; Ben Nelson of Department of Transportation; and Robert Knapp and Brian Stevenson of Kansas Information Consortium.

APPROVAL OF MINUTES – AUGUST 21, 2003

Motion was made by Ron Thornburgh to approve the August 21, 2003 minutes with a line-item change to travel of Tom Winters. Dennis Slimmer seconded. Motion carried.

CHAIRMAN'S REPORT

Hollingsworth referenced the attachment in Board report on his meeting with Senator Kerr. Ron Thornburgh reminded the Board that SB 261 is still looming out there. Hollingsworth felt the meeting went well.

APPROVAL OF BOARD EXPENDITURES AND TREASURER'S REPORT

Ron Thornburgh distributed the September 2003 INK expenditure listing for approval. The following items were listed:

\$	25.61	– Ann Marshall – refreshments for the meeting
	14,898.00	-- Central Telecom - 6 tablet PCs
	5,400.00	– DASC Project
	113.90	– Tom Winters - mileage and toll
	20.47	– Todd Thompson - mileage and parking
	61.98	– Cartridge King of Kansas – toner for printer
	42.00	– Westside Stamp – identifying stickers for tablet PCs
	14.00	– Secretary of State – Kansas register notice
	<u>6,071.49</u>	– Kansas, Inc. – office services for the quarter
	\$26,647.45	

Motion was made by Ron Thornburgh to approve the expenditures for September 2003. Todd Thompson seconded. Motion carried.

NETWORK MANAGER REPORT

Robert Knapp presented the KIC financials for July 2003 and the contract with Kansas Board of Tax Appeals (attached). No service requests were submitted for approval. Motion was made by Ron Thornburgh to accept the July KIC financials and approve the contract with the Kansas Board of Tax Appeals. Todd Thompson seconded. Motion carried.

EXECUTIVE DIRECTOR REPORT

Hollingsworth presented the Strategic E-Government Plan. Hollingsworth reported that there was a budget increase from the presentation in August. Ben Nelson commented that there may be resources within KDOT and DISC for things to come together. Education needs to be a focus or at least a contingency. A mission and vision statement needs to be drafted. Motion was made by Ron Thornburgh to adopt the E-Government strategy with the mission statement on page 11, the entire document with the six strategies listed and adopt education as the seventh strategy, on page 17 remove the vision statement for further review, and on page 22 allocations should read "60-80" on top and "20-40" on bottom (attached). Tom Winters seconded. Motion carried.


Hollingsworth discussed the grant application (attached). A motion was made and withdrawn by Ron Thornburgh on grant procedures. Motion was made by Ron Thornburgh to request Hollingsworth to create a grant process with a deadline of December 1 and then to come back to the Board with a two-cycle grant process and policy on a going forward process. Jerry Lonergan seconded. Motion carried.

Hollingsworth reported that the Legislative Coordinating Council approved six tablet PCs for the purposes of piloting the Paperless Committee in the Legislature. The Chairman of LCC also requested that a compatibility study be performed to ensure the tablets will perform to the Director of Computer Services requirements. The Chairman also requested that a project plan be created by the Director of Computer Services and presented at the next LCC meeting.

Hollingsworth requested authorization to travel to New York in October for the NIC E-Government Leadership Summit. Motion was made by Ron Thornburgh to approve travel for Hollingsworth to attend the Summit and to approve all reasonable costs. Tom Winters seconded. Motion carried.

OTHER BUSINESS

The meeting was adjourned at 4:40 p.m.



Ron Strajer, Chairman